

LCAP Executive Summary Tool



WHAT IS IT?

An online, interactive executive summary tool that provides a concise and synthesized summary of the Local Control and Accountability Plan (LCAP) and Local Control Funding Formula (LCFF).

WHAT DOES IT DO?

- ◇ Increases transparency amongst local stakeholders and is a critical component in communicating the goals, actions, and services of a local educational agency (LEA)
- ◇ Provides a blend of locally determined goals, metrics, and finances, as well as a link between the LCAP and the LCFF
- ◇ Incorporates the three main aspects of the LCAP:
 - (1) Stakeholder engagement;
 - (2) Goals, actions, services, expenditures, and progress indicators; and
 - (3) Use of supplemental and concentration grant funds and proportionality.
- ◇ Summarizes the local stakeholder engagement process in a graphic and narrative format
- ◇ Clearly highlights the increased or improved services provided to the LEA's neediest students

HOW DOES IT WORK?

- ◇ Five tabs are provided for easy input of goals, metrics, services, stakeholder engagement opportunities, and revenues generated under LCFF
- ◇ Allows multiple people within your LEA to contribute to the development of the executive summary

- ◇ Includes a dynamic help guide that updates based on the user's current selected tab
- ◇ Includes short video walkthroughs to provide additional guidance and assistance
- ◇ Generates an executive summary as an Adobe PDF document (averages between 10 and 20 pages)

WHEN IS IT USED?

- ◇ Keep available all year long to succinctly communicate the LCAP to local stakeholders
- ◇ Upload to the LEA's website for year round access by the public
- ◇ Provide to stakeholders during engagement process in the fall
- ◇ Share when consulting bargaining groups and holding community meetings
- ◇ Provide to the board when updating them on the status of implementation
- ◇ Use during the public hearing and adoption process to summarize the LCAP

HOW CAN I GET IT?

The LCAP Executive Summary Tool is free to SSC clients and can be found at <http://www.sscal.com/lcap>. Contact us if you have any questions.

School Services of California, Inc.
"An Employee-Owned Company"
(916) 446-7517 ■ www.sscal.com