



# The Audit Challenge

## Updates and New Considerations

### About the Workshop

A finding of noncompliance can result in an LEA losing a significant amount of revenue. Knowledge and preparation could be the key to resolving issues early. This workshop incorporates need-to-know, up-to-date information on all of these changes and sound advice on internal controls and fraud prevention.

Every year the Audit Regulations (Regulations) are updated to add new programs based on newly enacted legislation or audit findings identified through the submission of audit reports to the State Controller's Office.

The Audit Challenge workshop will provide business administrators and staff with information and best practices to manage their annual audits easily and successfully. We will include up-to-date information on all of the changes for the current 2019–20 Regulations and the proposed changes for 2020–21 Regulations. Audit preparation tips and potential compliance traps will be shared in areas that include:

- Local Control Funding Formula/Local Control and Accountability Plan
- Proposition 51 (Bond Audits)
- Independent Study Master Agreements
- Form CEA (Minimum Classroom Compensation)
- Special Education Maintenance of Effort
- Charter Schools (for both charter schools and oversight agencies)
- Time Accounting
- Common Associated Student Body findings

### Workshop Content:

The Audit Challenge workshop will assist with preparation and management of information throughout the audit process by:

- Preparing for the audit
- Understanding the audit report
- Responding to audit findings

### Who Should Attend?

This workshop will be most beneficial for anyone involved in the audit process, including, but not limited to, assistant superintendents for business, fiscal services directors, program administrators, and school

To bring this workshop to your agency or county office, please contact Sheila G. Vickers at (916) 446-7517 or sheilav@sscal.com.

### Presented By

**Jamie Metcalf**, Director, Management Consulting Services

**Matt Phillips, CPA**, Director, Management Consulting Services

### Dates, Locations, and Times

**April 21, 2020**

Madera County Office of Education

**April 23, 2020**

Alameda County Office of Education

**April 28, 2020**

San Diego County Office of Education

#### Registration:

8:30 a.m.

#### Workshop Times:

9:00 a.m. to 12:00 p.m.

#### Client Workshop Fee:

\$275 per attendee

#### Nonclient Workshop Fee:

\$550 per attendee

### Workshop Registration

Online through our website at [www.sscal.com/workshops](http://www.sscal.com/workshops)

Email a completed registration form (including purchase order or credit card) to [michelleb@sscal.com](mailto:michelleb@sscal.com)

Fax a completed registration form to (916) 245-3645

Mail a completed registration form to Michelle Berge, Event Coordinator School Services of California Inc. 1121 L Street, Suite 1060 Sacramento, CA 95814



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**SCHEDULED LOCATIONS, DATES, AND TIMES:**

April 21, 2020—Madera County Office of Education ■ April 23, 2020—Alameda County Office of Education  
 April 28, 2020—San Diego County Office of Education  
 Registration: 8:30 a.m. ■ Program Begins: 9:00 a.m. ■ Adjourns: 12:00 p.m.  
 To confirm registration, please send an email to: michelleb@sscal.com

District/Organization:		Contact Person:	
Address:	City:	Zip:	Extension:
Phone Number:	Fax Number:		Contact's Email Address:

Attendee #1 Name (required):	Select Location			Attendee #3 Name (required):	Select Location		
Attendee #1 Email Address (required):	Madera <input type="checkbox"/>	Alameda <input type="checkbox"/>	San Diego <input type="checkbox"/>	Attendee #3 Email Address (required):	Madera <input type="checkbox"/>	Alameda <input type="checkbox"/>	San Diego <input type="checkbox"/>
Attendee #2 Name (required):	Select Location			Attendee #4 Name (required):	Select Location		
Attendee #2 Email Address (required):	Madera <input type="checkbox"/>	Alameda <input type="checkbox"/>	San Diego <input type="checkbox"/>	Attendee #4 Email Address (required):	Madera <input type="checkbox"/>	Alameda <input type="checkbox"/>	San Diego <input type="checkbox"/>

<b>REGISTRATION</b>	<b>CLIENT FEE</b>	<b>NONCLIENT FEE</b>
<p><b>Online</b> through our website at <a href="http://www.sscal.com/workshops">www.sscal.com/workshops</a>  <b>Fax</b> completed registration form (including P.O. or credit card number) to (916) 245-3645  <b>Email</b> completed registration form to <a href="mailto:michelleb@sscal.com">michelleb@sscal.com</a>  <b>Mail</b> completed registration form to Michelle Berge, Event Coordinator          School Services of California Inc., 1121 L Street, Suite 1060, Sacramento, CA 95814</p>	<p>_____ Attendee(s) @ \$275</p> <p><b>TOTAL: \$</b> _____</p>	<p>_____ Attendee(s) @ \$550</p> <p><b>TOTAL: \$</b> _____</p>

<p style="text-align: center;"><b>PAYMENT OPTIONS</b></p> <p>(Note: Registration will not be accepted without a method of payment indicated.)</p> <p><input type="checkbox"/> Check enclosed. Make checks payable to School Services of California Inc. Check # _____</p> <p><input type="checkbox"/> Credit card authorization—MasterCard® or Visa® only. Cardholder name: _____ Account #: _____ Exp. Date: _____</p> <p><input type="checkbox"/> Purchase order #: _____ (A fax copy of the purchase order is an acceptable form of payment.)</p>	<p style="text-align: center;"><b>CHECK PAYMENT</b></p> <p>If you are prepaying by check, please mail with a copy of the registration form to:</p> <p>School Services of California Inc. P.O. Box 516613 Los Angeles, CA 90051-0599</p> <p><b>Note: For faster processing, please also email or fax your registration form with a copy of the check.</b></p>	<p style="text-align: center;"><b>PURCHASE ORDER/CREDIT CARD PAYMENT</b></p> <p>If you are paying with a credit card or have a purchase order, please fax the registration form to (916) 245-3645 or email it to <a href="mailto:michelleb@sscal.com">michelleb@sscal.com</a></p> <p>Or send by mail to:</p> <p>Michelle Berge, Event Coordinator School Services of California Inc. 1121 L Street, Suite 1060 Sacramento, CA 95814</p>
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**Please Note:** All cancellations received up to three weeks prior to your scheduled workshop will be charged a cancellation fee of \$115 per person (\$230 for nonclients); however, if you are a client and order the materials for \$115 (\$230 for nonclients), the fee will be waived. Cancellations received after 5:00 p.m. the Friday before the workshop will be charged the full workshop fee. If you have a cancellation, please email [michelleb@sscal.com](mailto:michelleb@sscal.com) and you will be given a cancellation number. This number should be retained for your records. Please call Michelle Berge at (916) 446-7517 or send an email to [michelleb@sscal.com](mailto:michelleb@sscal.com) if you have any questions.