



# Federal Compliance— How to Stay out of Trouble

## About the Workshop

For many of us, federal compliance is an area that is learned through experience with very little training beforehand. Federal compliance requirements are rigorous, tedious, and often very confusing. A lack of compliance can result in significant financial penalties, additional audits, and even a loss in eligibility for future funding. Recent changes in law resulting from the Every Student Succeeds Act (ESSA) have amended various long-standing compliance requirements, while adding new levels of reporting.

This workshop will provide business administrators and compliance officers with the resources and knowledge to adequately monitor federal compliance. We will include up-to-date information on compliance requirements, as well as insight about upcoming changes to federal law.

### Some of the topics that will be covered include:

- ◇ Time Accounting
- ◇ Maintenance of Effort
- ◇ Supplement, Not Supplant
- ◇ Federal Addendum
- ◇ Allowable Costs and Activities
- ◇ Consolidated Application
- ◇ ESSA Per-Pupil Reporting

## Presented By

**Debbie Fry**, Associate Vice President

**Matt Phillips, CPA**, Director, Management Consulting Services

## Dates, Locations, and Times

**March 10, 2020**

Tulare County Office of Education

**March 12, 2020**

San Diego County Office of Education

**March 17, 2020**

Santa Clara County Office of Education

**Registration:**

8:30 a.m.

**Workshop Times:**

9:00 a.m. to 12:00 p.m.

**Client Workshop Fee:**

\$275 per attendee

**Nonclient Workshop Fee:**

\$550 per attendee

## Workshop Registration

**Online** through our website at  
[www.sscal.com/workshops](http://www.sscal.com/workshops)

**Email** a completed registration form  
(including purchase order or credit card) to  
[michelleb@sscal.com](mailto:michelleb@sscal.com)

**Fax** a completed registration form to  
(916) 245-3645

**Mail** a completed registration form to  
Michelle Berge, Event Coordinator  
School Services of California Inc.  
1121 L Street, Suite 1060  
Sacramento, CA 95814

To bring this workshop to your agency or county office, please contact Sheila G. Vickers at (916) 446-7517 or [sheilav@sscal.com](mailto:sheilav@sscal.com).



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**SCHEDULED LOCATIONS, DATES, AND TIMES:**

March 10, 2020—Tulare County Office of Education ■ March 12, 2020—San Diego County Office of Education  
 March 17, 2020—Santa Clara County Office of Education  
**Registration: 8:30 a.m. ■ Program Begins: 9:00 a.m. ■ Adjourns: 12:00 p.m.**  
 To confirm registration, please send an email to: michelleb@sscal.com

District/Organization:		Contact Person:
Address:	City: Zip:	Contact's Phone Number: Extension:
Phone Number:	Fax Number:	Contact's Email Address:

Attendee #1 Name (required):	Select Location	Attendee #3 Name (required):	Select Location
Attendee #1 Email Address (required):	Tulare San Diego Santa Clara <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Attendee #3 Email Address (required):	Tulare San Diego Santa Clara <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Attendee #2 Name (required):	Select Location	Attendee #4 Name (required):	Select Location
Attendee #2 Email Address (required):	Tulare San Diego Santa Clara <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Attendee #4 Email Address (required):	Tulare San Diego Santa Clara <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

<b>REGISTRATION</b>	<b>CLIENT FEE</b>	<b>NONCLIENT FEE</b>
<p><b>Online</b> through our website at <a href="http://www.sscal.com/workshops">www.sscal.com/workshops</a></p> <p><b>Fax</b> completed registration form (including P.O. or credit card number) to (916) 245-3645</p> <p><b>Email</b> completed registration form to <a href="mailto:michelleb@sscal.com">michelleb@sscal.com</a></p> <p><b>Mail</b> completed registration form to Michelle Berge, Event Coordinator        School Services of California Inc., 1121 L Street, Suite 1060, Sacramento, CA 95814</p>	<p>_____ Attendee(s) @ \$275</p> <p><b>TOTAL: \$</b> _____</p>	<p>_____ Attendee(s) @ \$550</p> <p><b>TOTAL: \$</b> _____</p>

<b>PAYMENT OPTIONS</b>	<b>CHECK PAYMENT</b>	<b>PURCHASE ORDER/CREDIT CARD PAYMENT</b>
<p>(Note: Registration will not be accepted without a method of payment indicated.)</p> <p><input type="checkbox"/> Check enclosed. Make checks payable to School Services of California Inc.        Check # _____</p> <p><input type="checkbox"/> Credit card authorization—MasterCard® or Visa® only.        Cardholder name: _____        Account #: _____ Exp. Date: _____</p> <p><input type="checkbox"/> Purchase order #: _____ (A fax copy of the purchase order is an acceptable form of payment.)</p>	<p>If you are prepaying by check, please mail with a copy of the registration form to:</p> <p>School Services of California Inc.        P.O. Box 516613        Los Angeles, CA 90051-0599</p> <p><b>Note: For faster processing, please also email or fax your registration form with a copy of the check.</b></p>	<p>If you are paying with a credit card or have a purchase order, please fax the registration form to (916) 245-3645 or email it to <a href="mailto:michelleb@sscal.com">michelleb@sscal.com</a></p> <p>Or send by mail to:</p> <p>Michelle Berge, Event Coordinator        School Services of California Inc.        1121 L Street, Suite 1060        Sacramento, CA 95814</p>

**Please Note:** All cancellations received up to three weeks prior to your scheduled workshop will be charged a cancellation fee of \$115 per person (\$230 for nonclients); however, if you are a client and order the materials for \$115 (\$230 for nonclients), the fee will be waived. Cancellations received after 5:00 p.m. the Friday before the workshop will be charged the full workshop fee. If you have a cancellation, please email [michelleb@sscal.com](mailto:michelleb@sscal.com) and you will be given a cancellation number. This number should be retained for your records. Please call Michelle Berge at (916) 446-7517 or send an email to [michelleb@sscal.com](mailto:michelleb@sscal.com) if you have any questions.