

Now a Webinar!



School  
Services  
of California  
INC.  
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# Construction Basics and Accounting

## An Interactive Two-Part Webinar Series

### ABOUT THE WEBINAR

The November 2020 election brought good news for local educational agencies as about 80% of the bonds on the ballot were approved by voters. This is much-needed funding for new construction and modernization projects in the absence of a statewide facilities bond, and will require the establishment and/or support of existing facilities and facilities-specific fiscal processes. This webinar will provide an overview of the timelines and approvals necessary for the construction and/or modernization of a school facility, and step-by-step details on the basics of school construction accounting. In addition, discussions have begun for a statewide facilities bond on the November 2022 ballot and, as such, the webinar will also offer school agencies with updates on the latest happenings in the state capitol as it relates to facilities funding.

If you are new to school construction; new to the responsibilities of school construction accounting; or if your district passed a bond, plans to issue a new bond series, or anticipates receiving state funding for school facilities, the basics are important in order to get started on the right foot. It is critical that school agencies understand the nuts and bolts of school construction and funding before they embark on these facilities projects.

### WEBINAR TOPICS:

- Legislative updates
- Project planning, development, and approvals
- Project organization and filing systems
- Construction programs and capital facilities funds
- School Facility Program requirements
- Accounting system set up and proper invoice coding
- Budget development and monitoring
- Project closeout

### WHO SHOULD ATTEND?

This webinar can be of benefit to employees new to construction of school facilities—including accounting staff, and facilities and fiscal managers—as well as those who may just need a refresher on the many aspects of school construction from start to finish.

### PRESENTED BY:

**Brianna García**  
Vice President

**Robert McEntire, EdD**  
Director, Management  
Consulting Services

### DATES AND TIMES:

**Part 1: May 4, 2021**  
9:00 a.m.—10:30 a.m.

**Part 2: May 6, 2021**  
9:00 a.m.—10:30 a.m.

### WEBINAR FEE:

#### Client Fee:

\$275 per attendee

#### Nonclient Fee:

\$550 per attendee

***Fee includes both webinars***

### WEBINAR REGISTRATION:

**Online** through our website at  
[www.sscal.com/workshops](http://www.sscal.com/workshops)

**Email** a completed registration form (including purchase order or credit card number) to [michelleb@sscal.com](mailto:michelleb@sscal.com)

**Fax** a completed registration form to  
(916) 245-3645

**Mail** a completed registration form to  
Michelle Berge, Event Coordinator  
School Services of California Inc.  
1121 L Street, Suite 1060  
Sacramento, CA 95814



## Construction Basics and Accounting

### DATES AND TIMES:

Online Webinars May 4, 2021 and May 6, 2021

Programs Begin: 9:00 a.m. ■ Programs Adjourn: 10:30 a.m.  
To confirm registration, please send an email to: michelleb@sscal.com

District/Organization:		Contact Person:	
Address:	City:	Zip:	Extension:
Phone Number:	Fax Number:	Contact's Email Address:	
Contact's Phone Number:		Extension:	

Attendee #1 Name (required):	Attendee #3 Name (required):
Attendee #1 Email Address (required):	Attendee #3 Email Address (required):
Attendee #2 Name (required):	Attendee #4 Name (required):
Attendee #2 Email Address (required):	Attendee #4 Email Address (required):

<b>REGISTRATION</b>	<b>CLIENT FEE</b>	<b>NONCLIENT FEE</b>
<p><b>Online</b> through our website at <a href="http://www.sscal.com/workshops">www.sscal.com/workshops</a></p> <p><b>Fax</b> completed registration form (including P.O. or credit card number) to (916) 245-3645</p> <p><b>Email</b> completed registration form to <a href="mailto:michelleb@sscal.com">michelleb@sscal.com</a></p> <p><b>Mail</b> completed registration form to Michelle Berge, Event Coordinator School Services of California, Inc., 1121 L Street, Suite 1060, Sacramento, CA 95814</p>	<p>_____ Attendee(s) @ \$275</p> <p><b>TOTAL: \$</b> _____</p>	<p>_____ Attendee(s) @ \$550</p> <p><b>TOTAL: \$</b> _____</p>

<p style="text-align: center;"><b>PAYMENT OPTIONS</b></p> <p>(Note: Registration <i>will not be accepted</i> without a method of payment indicated.)</p> <p><input type="checkbox"/> Check enclosed. Make checks payable to School Services of California, Inc. Check # _____</p> <p><input type="checkbox"/> Credit card authorization—MasterCard® or Visa® only. Cardholder name: _____ Account #: _____ Exp. Date: _____</p> <p><input type="checkbox"/> Purchase order #: _____ (A fax copy of the purchase order is an acceptable form of payment.)</p>	<p style="text-align: center;"><b>CHECK PAYMENT</b></p> <p>If you are prepaying by check, please mail with a copy of the registration form to:</p> <p>School Services of California, Inc. P.O. Box 516613 Los Angeles, CA 90051-0599</p> <p><b>Note: For faster processing, please also email or fax your registration form with a copy of the check.</b></p>	<p style="text-align: center;"><b>PURCHASE ORDER/CREDIT CARD PAYMENT</b></p> <p>If you are paying with a credit card or have a purchase order, please fax the registration form to (916) 245-3645 or email it to <a href="mailto:michelleb@sscal.com">michelleb@sscal.com</a></p> <p>Or send by mail to:</p> <p>Michelle Berge, Event Coordinator School Services of California, Inc. 1121 L Street, Suite 1060 Sacramento, CA 95814</p>
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**Please Note: Cancellations received after 5:00 p.m. the Friday before the first webinar will be charged the full webinar fee. If you have a cancellation, please email [michelleb@sscal.com](mailto:michelleb@sscal.com) and you will be given a cancellation number. This number should be retained for your records. Please call Michelle Berge at (916) 446-7517 or send an email to [michelleb@sscal.com](mailto:michelleb@sscal.com) if you have any questions.**